

<div>POLICY OF</div> <div>STATE OF DELAWARE</div> <div>DEPARTMENT OF CORRECTION</div>	<div>POLICY NUMBER</div> <div>1.2</div> <div>RELATED ACA STANDARDS: 3, 4, 5 and 6</div>	<div>PAGE NUMBER</div> <div>1 OF 2</div>
<div>CHAPTER 1-PURPOSE &amp; GOALS</div>	<div>SUBJECT: STRATEGIC PLAN</div>	
<div>APPROVED BY THE COMMISSIONER:</div>		
<div>EFFECTIVE DATE:</div>		
<div>APPROVED FOR PUBLIC RELEASE</div>		

- I. **AUTHORITY:** 11 Del. C. § 6517, 6560, 29 Del. C. § 8903, 8910
- II. **PURPOSE:** To develop and maintain a strategic plan for the Department.
- III. **APPLICABILITY:** All Department employees.
- IV. **DEFINITIONS:**
  - A. **Goals** - A broad general statement of purpose or intent.
  - B. **Objectives** - A specific accomplishment or end result to be achieved by a specific date in order to advance toward a corresponding goal.
  - C. **Executive Committee** - Commissioner and staff as designated by the Commissioner.
  - D. **Bureau Chief** - Executive Officer of one of the bureaus, reporting directly to the Commissioner.
  - E. **Section Manager** - Executive of a Department administrative section.
- V. **POLICY:** The Commissioner, with the assistance of the Executive Committee and other staff as designated, will develop a strategic plan as necessary to accomplish the mission of the Department. This plan should encompass the following:
  - A. **Goals and objectives** of the Department with available resources.
  - B. **Policies and priorities** related to the goals.
  - C. **Measurable objectives.**

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D. Activities necessary to achieve the objectives.

The Commissioner and the Executive Committee will evaluate and document progress toward achieving the identified goals and objectives on an annual basis.

Each Bureau Chief/section manager may maintain written procedures within their respective bureau/section to ensure staff participation in the development and review of the Department's goals and objectives.

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